

On this the 12<sup>th</sup> day of July, 2022, at 10:00 A.M. came on to be held a REGULAR meeting of the Ector County Commissioners' Court in the Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8<sup>th</sup> St., Odessa, Texas with the following members present:

Debi Hays, County Judge  
Mike Gardner, Commissioner Precinct #1  
Greg Simmons, Commissioner Precinct #2  
Don Stringer, Commissioner Precinct #3  
Armando Rodriguez, Commissioner Precinct #4  
Minutes taken by Sara Estrada, Chief Deputy County Clerk  
County Clerk

when the following proceedings were had to-wit:

County Judge Debi Hays called the meeting to order at 10:03 A.M. with a quorum of the court present. The invocation was led by Commissioner Gardner. Judge Hays led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

### **SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. To consider, discuss, and take any necessary action regarding a presentation from Oxy a Low Carbon Ventures (OLCV's) for road improvements on County Road 307 (S. Wheeler Road), and authorize the County Judge to sign.  
Commissioners Court

After discussing in Executive Session a motion was made by Judge Hays to reconvene and vote on Agenda Item #1 to authorize road improvements on County Road 307 (S. Wheeler Road); Commissioner Simmons seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays  
 Commissioner Gardner       Commissioner Stringer  
 Commissioner Simmons       Commissioner Rodriguez

2. To recognize and present Madison Guerrero, Britton Morrow and Carson Nevill with plaques for creating the winning design and slogan for the Ector County Health Department Outreach Mobile Unit.  
Brandy Garcia – Health Department

**NO ACTION WAS TAKEN ON THIS ITEM**

3. To accept donations from several agencies within Ector County for the Ector County Health Department's July Back to School Immunization Clinics.  
Brandy Garcia – Health Department

A motion was made by Commissioner Simmons to accept donations from several agencies within Ector County for the Ector County Health Department's July Back to School Immunization Clinics; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays  
 Commissioner Gardner       Commissioner Stringer  
 Commissioner Simmons       Commissioner Rodriguez

4. To accept a \$1,000 donation for the Ector County Senior Centers.  
Donna Greaves – Senior Center

Commissioner Simmons made a motion to accept a \$1,000 donation for the Ector County Senior Centers; a

second was made by Commissioner Rodriguez. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner      ✓Commissioner Stringer

✓Commissioner Simmons      ✓Commissioner Rodriguez

5. To accept a \$600 donation from the Torres Family for the Ector County Sheriff's Office.  
Mike Griffis – Sheriff

A motion was made by Commissioner Simmons to accept a \$600 donation from the Torres Family for the Ector County Sheriff's Office; Commissioner Stringer seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner      ✓Commissioner Stringer

✓Commissioner Simmons      ✓Commissioner Rodriguez

6. To consider, discuss, and take any necessary action to update SOV (Statement of Values) for submission to Travelers Insurance Group in partnership with USI Insurance Services and authorize the County Judge to sign.  
Sam Brijalba – Human Resources

Judge Hays made a motion to table Agenda Item #6; a second was made by Commissioner Gardner.

**MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner      ✓Commissioner Stringer

✓Commissioner Simmons      ✓Commissioner Rodriguez

## **CONTRACTS/AGREEMENTS/GRANTS**

7. To consider, discuss, award, reject or take any necessary action regarding Change Order #1 and #2 for the West Apple Street Road Project and authorize the County Judge to sign.  
Lucy Soto – Purchasing  
Steven Davis – Public Works

Commissioner Simmons made a motion to authorize any necessary action regarding Change Order #1 and #2 for the West Apple Street Road Project and authorize the County Judge to sign; a second was made by Commissioner Stringer. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner      ✓Commissioner Stringer

✓Commissioner Simmons      ✓Commissioner Rodriguez

8. To consider, discuss, approve, and take any necessary action regarding a software subscription purchase agreement for DebtBook for GASB 87 Compliance and authorize the County Judge to sign.  
Randy Donner – County Auditor

A motion was made by Commissioner Simmons to approve a software subscription purchase agreement for DebtBook for GASB 87 Compliance and authorize the County Judge to sign; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner      ✓Commissioner Stringer

✓Commissioner Simmons    ✓Commissioner Rodriguez

9. To consider, discuss, approve, and take any necessary action regarding the proposed amendment to the End User License Agreement and Professional Services Agreement between Ector County and Tyler Technologies, Inc. to add 5 additional users for Odyssey Online-Licensed Software to be used by the Office of Attorney General, and authorize the County Judge to sign all documents associated with this agenda item.

Stephen White – Sheriff’s Office

Commissioner Simmons made a motion to approve the proposed amendment to the End User License Agreement and Professional Services Agreement between Ector County and Tyler Technologies, Inc. to add 5 additional users for Odyssey Online-Licensed Software to be used by the Office of Attorney General, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Rodriguez. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner    ✓Commissioner Stringer

✓Commissioner Simmons    ✓Commissioner Rodriguez

10. To consider, discuss, approve, and take any necessary action regarding a proposed renewal of the Interlocal Agreement between the Office of the Attorney General and Ector County, for the purpose of issuing 15 licenses to the Office of the Attorney General allowing the Texas Attorney General’s Title IV-D Child Support Office to access the County Odyssey Case Management System, and authorize the County Judge to sign.

Clarissa Webster – District Clerk

A motion was made by Commissioner Simmons to renew the Interlocal Agreement between the Office of the Attorney General and Ector County, for the purpose of issuing 15 licenses to the Office of the Attorney General allowing the Texas Attorney General’s Title IV-D Child Support Office to access the County Odyssey Case Management System, and authorize the County Judge to sign; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner    ✓Commissioner Stringer

✓Commissioner Simmons    ✓Commissioner Rodriguez

## **PERSONNEL REQUEST**

11. To consider, discuss, and take any necessary action regarding a request to reclassify the position of Computer Technician Elections to Elections Technician.

Elizabeth Sertuche – Elections

Commissioner Simmons made a motion to reclassify the position of Computer Technician Elections to Elections Technician; a second was made by Commissioner Rodriguez. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner    ✓Commissioner Stringer

✓Commissioner Simmons    ✓Commissioner Rodriguez

## **PUBLIC WORKS**

12. To consider, discuss, and take any necessary action on a 50-Foot Utility Easement located in Lot 2 & 3, Block 1, Law Enforcement Center as described in Cabinet A, Page 114-A, Ector County,

Texas and authorize the County Judge to sign.  
Steven Davis – Public Works

A motion was made by Commissioner Gardner to approve a 50-Foot Utility Easement located in Lot 2 & 3, Block 1, Law Enforcement Center as described in Cabinet A, Page 114-A, Ector County, Texas and authorize the County Judge to sign; Commissioner Simmons seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays  
 Commissioner Gardner       Commissioner Stringer  
 Commissioner Simmons       Commissioner Rodriguez

13. To consider, discuss, and take any necessary action on a proposed Kaykiakas VI Investments, LLC Proposed Manufactured Home Rental Community 3740 N Vega Avenue, Odessa, Texas 79764 (Precinct 1) and authorize the County Judge to sign.  
Steven Davis – Public Works

Commissioner Simmons made a motion to approve a proposed Kaykiakas VI Investments, LLC Proposed Manufactured Home Rental Community 3740 N Vega Avenue, Odessa, Texas 79764 (Precinct 1) and authorize the County Judge to sign; a second was made by Commissioner Rodriguez. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays  
 Commissioner Gardner       Commissioner Stringer  
 Commissioner Simmons       Commissioner Rodriguez

14. To consider, discuss, and take any necessary action on a proposed JPM Investments Inc. Proposed Manufactured Home Rental Community 3735 N Vega Avenue, Odessa, Texas 79764 (Precinct 1) and authorize the County Judge to sign.  
Steven Davis – Public Works

A motion was made by Commissioner Simmons to approve a proposed JPM Investments Inc. Proposed Manufactured Home Rental Community 3735 N Vega Avenue, Odessa, Texas 79764 (Precinct 1) and authorize the County Judge to sign; Commissioner Stringer seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays  
 Commissioner Gardner       Commissioner Stringer  
 Commissioner Simmons       Commissioner Rodriguez

15. To consider, discuss, and take any necessary action on a Proposed Nevaeh Properties, LLC Proposed Manufactured Home Rental Community 8749 W Kassidy Street, Odessa, Texas 79764 (Precinct 1) and authorize the County Judge to sign.  
Steven Davis – Public Works

Commissioner Stringer made a motion to approve a Proposed Nevaeh Properties, LLC Proposed Manufactured Home Rental Community 8749 W Kassidy Street, Odessa, Texas 79764 (Precinct 1) and authorize the County Judge to sign; a second was made by Commissioner Simmons. **MOTION PASSED. 5-0**

Voting for Motion:

Judge Hays  
 Commissioner Gardner       Commissioner Stringer  
 Commissioner Simmons       Commissioner Rodriguez

16. To consider, discuss, and take any necessary action on a Proposed Nakia Ventures II, LLC Proposed Manufactured Home Rental Community 8735 W Kassidy Street, Odessa, Texas 79764 (Precinct 1) and

authorize the County Judge to sign.  
Steven Davis – Public Works

A motion was made by Commissioner Simmons to approve a Proposed Nakia Ventures II, LLC Proposed Manufactured Home Rental Community 8735 W Kassidy Street, Odessa, Texas 79764 (Precinct 1) and authorize the County Judge to sign; Commissioner Gardner seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays  
✓Commissioner Gardner      ✓Commissioner Stringer  
✓Commissioner Simmons      ✓Commissioner Rodriguez

17. To consider, discuss, and take any necessary action on BJD Addition Replat of Lot 3, Block 1 DC Townsend Addition IV as described in Cabinet C, Page 48D Ector County Plat Records, Ector County, Texas (Precinct 4) and authorize the County Judge to sign.  
Steven Davis – Public Works

Commissioner Simmons made a motion to approve BJD Addition Replat of Lot 3, Block 1 DC Townsend Addition IV as described in Cabinet C, Page 48D Ector County Plat Records, Ector County, Texas (Precinct 4) and authorize the County Judge to sign; a second was made by Commissioner Rodriguez. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays  
✓Commissioner Gardner      ✓Commissioner Stringer  
✓Commissioner Simmons      ✓Commissioner Rodriguez

18. To consider, discuss, and take any necessary action on Fig Street Acres being a Replat of Lot 3, Block 30, Pleasant Farms Subdivision, 3<sup>rd</sup> Filing a subdivision of 9.24 acres of land in Section 47, Block 43, T-3-S, T&P RY Company Survey, Ector County, Texas (Precinct 4) and authorize the County Judge to sign.  
Steven Davis – Public Works

A motion was made by Commissioner Stringer to approve Fig Street Acres being a Replat of Lot 3, Block 30, Pleasant Farms Subdivision, 3<sup>rd</sup> Filing a subdivision of 9.24 acres of land in Section 47, Block 43, T-3-S, T&P RY Company Survey, Ector County, Texas (Precinct 4) and authorize the County Judge to sign; Commissioner Rodriguez seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays  
✓Commissioner Gardner      ✓Commissioner Stringer  
✓Commissioner Simmons      ✓Commissioner Rodriguez

## CONSENT AGENDA

19. To review, consider, discuss, approve, and take any necessary action regarding the following proposed Consent Agenda:

19a. To consider, discuss, and approve a line item transfer to General Fund, Non Departmental, Professional Services, 001-950-5307 from Other General Expense, 001-950-5402 for \$133,345.  
Randy Donner – County Auditor

19b. To consider, discuss, and approve a line item transfer to General Fund, Non Departmental Financial, Contract Services, 001-320-5309 for \$4,600 from Appraisal District Contract, 001-320-5274 for \$4,500 and from Office Supplies, 001-320-5171 for \$100.  
Randy Donner – County Auditor

Commissioner Simmons made a motion to approve the proposed Consent Agenda; a second was made by Commissioner Gardner. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner

✓Commissioner Stringer

✓Commissioner Simmons

✓Commissioner Rodriguez

## **BUDGET/FINANCIAL**

20. To consider, discuss, approve, reject, and take any necessary action regarding the Ector County Monthly Treasurer's Reports for March 2022, April 2022 and May 2022 and authorize the County Judge and County Commissioners to sign.  
Cleopatra Callaway – County Treasurer

A motion was made by Commissioner Simmons to approve the Ector County Monthly Treasurer's Reports for March 2022, April 2022 and May 2022 and authorize the County Judge and County Commissioners to sign; Commissioner Stringer seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner

✓Commissioner Stringer

✓Commissioner Simmons

✓Commissioner Rodriguez

21. To consider, discuss, and approve a budget amendment to General Fund, Cemetery, Dept Furniture & Equipment, 001-720-5199 for \$2,920, to Grounds Maintenance Supplies, 001-720-5248 for \$365 from Unreserved Fund Balance, 001-3310 for \$3,285.  
Randy Donner – County Auditor

Commissioner Gardner made a motion to approve a budget amendment to General Fund, Cemetery, Dept Furniture & Equipment, 001-720-5199 for \$2,920, to Grounds Maintenance Supplies, 001-720-5248 for \$365 from Unreserved Fund Balance, 001-3310 for \$3,285; a second was made by Commissioner Simmons.

**MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner

✓Commissioner Stringer

✓Commissioner Simmons

✓Commissioner Rodriguez

22. To consider and approve the Accounts Payable Fund Requirements Report for July 12, 2022 to review County financial statements and reports.  
Randy Donner - County Auditor

A motion was made by Commissioner Gardner to approve the Accounts Payable Fund Requirements Report for July 12, 2022 to review County financial statements and reports; Commissioner Simmons seconded the motion. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays

✓Commissioner Gardner

✓Commissioner Stringer

✓Commissioner Simmons

✓Commissioner Rodriguez

Judge Hays addressed the court by making an announcement of a food drive competition between the City & County departments from July 12, 2022 to July 26, 2022 for Jesus House.

A motion to adjourn into Executive Session was made by Judge Hays and seconded by Commissioner

Simmons. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays  
✓Commissioner Gardner      ✓Commissioner Stringer  
✓Commissioner Simmons      ✓Commissioner Rodriguez

Judge Hays made a motion to reconvene after Executive Session and a second was made by Commissioner Gardner. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays  
✓Commissioner Gardner      ✓Commissioner Stringer  
✓Commissioner Simmons      ✓Commissioner Rodriguez

**EXECUTIVE SESSION**

23. To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.  
Debi Hays - County Judge

NO ACTION WAS TAKEN ON THIS ITEM

24. To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.  
Debi Hays - County Judge

NO ACTION WAS TAKEN ON THIS ITEM

25. To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.  
Debi Hays - County Judge

Commissioner Simmons made a motion to authorize HR to revise harassment policy; a second was made by Commissioner Gardner. **MOTION PASSED. 5-0**

Voting for Motion:

✓Judge Hays  
✓Commissioner Gardner      ✓Commissioner Stringer  
✓Commissioner Simmons      ✓Commissioner Rodriguez

**12:25 P.M.**

With no further business to discuss, Judge Hays made a motion with a second by Commissioner Gardner to adjourn to the call of the chair. **MOTION PASSED. 5-0**

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THE STATE OF TEXAS

COUNTY OF ECTOR

I, Sara Estrada, Chief Deputy Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the Regular Commissioners' Court meeting of July 12, 2022.



*Sara Estrada*

Sara Estrada, Chief Deputy County Clerk  
Ector County, Texas